

TEC Minutes
December 8, 2017
12:00-1:30 in GC 418

In Attendance:

Representatives: Steve Macho, Judy Davis, Reva Fish, Hibajene Shandomo, Shannon Budin, Mark Warford, Candace Masters, Terri Cinotti, Dave Wilson, Joe Zawicki, and Kerry Renzoni

Ex Officio Members: Wendy Paterson, John Siskar, and Tiffany Fuszak

Others in Attendance: Julie Henry, Wynnie Fisher, Rosemary Arioli, Diantha Watts

Not in Attendance: Mary C. Cummings, Lisa Rafferty, David Henry, James Cercone, Fran Paskowitz, Dan Klein, Holly Zimmerman, Ben Christy, Amitra Wall, Bradley Fuster, Heather Maldonado, Melanie Perreault, Kevin Miller, Mark Severson, John Siskar, Kathy Wood, Rita Zientek, Sue McMillen/Pixita del Prado Hill, Larry Maheady, and Jevon Hunter, Patricia Recchio

- I. Call to order (12:00 pm)
- II. Approval of the minutes from November 10, 2017
 - A. Julie Motioned, seconded, and all in favor
- III. TEC membership (12:00 -12:05)
 - A. TEC representatives
 1. Request representatives report to their colleagues & encourage committee participation
 2. Request each representative serve on at least one subcommittee – thank you!
 3. Committee chairs please submit list of committee members
- IV. TEC Committee Reports (35 min 12:05-12:40)
 - A. Assessment/Accreditation (15 min) (Joe Zawicki)
 1. Committee: Shannon Budin Tiffany Fuzak Julie Henry, Steve Macho, Kerry Renzoni, and Joe Zawicki (Chair)
 2. CAEP Coordinator Memo Update (Renzoni)
 - a. Letter sent to Provost pertaining to need for CAEP coordinator in a timely manner
 3. Dispositions Pilot Update (Budini)
 - a. Piloted by:
 - i. Elementary Education and Reading
 - ii. Exceptional Education
 - iii. Music
 - iv. Science
 - b. Feedback
 - i. Use of form went well so far (Joe)
 - ii. Positive input was received (Julie)
 - iii. Positive feedback received from instructors; noted that faculty are thinking about their teaching related to the items on the form (Kerry)
 - c. Scale changed from a 3 point scale to 4 point scale
 2. Timeline Update (Zawicki): Please see p.7 of the December 2017 TEC Assessment Report
 3. Accomplishments
 - a. Dispositions went through an extensive revision, TEU review, pilot

- b. Pedagogical Knowledge and Skills draft is under development
 - c. Common instruments to be prepared for each program DRF
 - d. See P. 9 of attached assessment report
4. Draft Common Program Instrument (Henry)
- a. Need to revise student teaching evaluation and included new dispositions on the evaluation form (just one form)
 - b. CAEP developed Blue Ribbon rubrics; Elementary Education used portions of these rubrics to be utilized in assessment forms; this may be something that the Unit may want to consider
 - c. See examples in Assessment report (Blue Ribbon rubrics and Dispositions)
 - d. Technology standards were highlighted as a competency area that CAEP will be particularly interested in assessing
 - e. Examples of SPA specific requirements are also included in the Assessment Report
 - f. Julie suggested a unit wide assessment form would help departments develop their assessments, thereby, saving work
5. Overview of Program Assessment Reviews (Fuzak)
- a. Low-enrollment- possibly just one program in this situation; a SPA may not be required, but a self-study will be
 - 1. Language – French
 - 2. Language – Spanish close to low enrolled
 - b. Dormant - programs on the books, but students not enrolled in the programs; SPA not required
 - 1. Science post-bacs
 - 2. Mod-Severe Extension in Special Ed.
 - c. “Other” Accredited; SPA likely not required
 - d. “CAEP review with feedback” will be required for programs that do not fall into the CAEP review or “other” category
 - e. Wendy noted that Tiffany’s help will be needed for TESOL
6. Assessment Committee Meeting Schedule – Spring 2018 (Macho) - usually 1st and 3rd Tuesdays
- B. Faculty Development (Shannon Budin)
- 1. Reminder: Jamie Dangler, February 23, 9-11 am, Butler 210
 - 2. Writing retreat, John Draeger, TBA
 - 3. Elementary Ed. and Reading Dept. are bringing in Dr. Marcia Tate, Tuesday, March 6, 2018
 - a. 1st session is for teacher candidates
 - b. 2nd is for college faculty
 - c. 3rd session is for everybody
- C. Field/Clinical Experiences (Rosemary Arioli)
- 1. Mentor handbook update
 - a. Finished mentor handbook, and sent to 10 departments participating
 - b. One copy was sent to mentors and principals
 - c. 10 mentors and 2 administrators responded with feedback pertaining to handbook
 - i. Feedback suggested that they were pleased to have a new and updated handbook
 - ii. Feedback was positive
 - iii. Wanted more on social media and use of cell phones
 - iv. Want more information on how to give feedback to students
 - v. Also, expressed desire for more workshops on how to provide students with feedback for observations
 - vi. December version of the handbook will be sent to participating mentors

- vii. Once approved by TEC, the committee hopes to use the mentor teacher handbook unit-wide in the spring
- 2. The handbooks should be used as templates
- 3. Mentor teacher handbooks should be posted in the spring of 2018 on department websites if and when approved by the TEC
- 4. The student teacher handbook has been approved and should be posted now
- 5. Mentor handbook will be voted on in January for potential approval
- 6. Reminder: Career Development Day, Friday, January 29 – Send your students

D. Recruitment (Kathy Wood)

- 1. Puerto Rican Teacher Initiative update (Guest: Gliset Colon)
 - a. BPS went to Puerto Rico and recruited teachers
 - b. Working to have these teachers become certified (thank you to Patty Recchio)
 - c. All individuals have applied, except for 2 who are working on bi-lingual certificate
 - d. District is hoping to support these 7 (and an 8th included – past student)
 - e. These individuals will likely stay in NY given the situation with the hurricane relief
 - f. Wendy thanked Dr. Colon on her hard work on this initiative
- 2. Urban Teacher's Academy update
 - a. Wendy per Kathy Wood: All is going well; opportunities are available to partner with urban teachers and to present
- 3. Teacher Aides and Assistants program update
 - a. Aides who have higher education who would like to pursue their teaching degree
 - b. Post-Bac individuals will first be addressed; working to get these individuals into programs allowing them to efficiently pursue their student teaching degree
- 4. NYC Stem Recruitment (Dave Wilson)
 - a. Dean Severson has secured funds for STEM recruitment
 - b. Working with MFA and Master Teachers
 - c. Headquarters in NYC area
 - d. Last year, STEM at State Day was here at Buffalo State; effort for recruitment
 - e. Continuing to recruit statewide and locally
 - f. Olympic events were discussed as well (ex. Physics Olympics) as supportive for recruitment

E. UUP Teacher Education Task Force Report (Steve Macho)

- 1. Take home pay is going to go down
- 2. Negotiations are hung up on DSI
- 3. Other negotiations are having to do with medical
- 4. 2% per year raise, retroactive to 2016 is on the table
- 5. January 30th 2018 is next UUP meeting

V. Unit Head Report

- A. Future of teaching programs on this campus
- B. Other reports included throughout meeting

VI. Certification Office update (Patty Recchio)

- A. No vouchers have been received

VII. CEURE/Educational Pipeline Initiatives update (John Siskar)

A. Community Academic Center

- i. Programs are going well
- ii. Working on assisting newly arrived become comfortable with new settings
- iii. Year round at Lafayette High School and also some work at school 45

- B. Middle-Early College going well; 16 students attending from last years graduating class from Mid-Early College
- C. Westside: Announcement from Rich Products that they will be funding a full-time position for 3 years
- D. Dr. Diantha Watts, Associate Director for CEURE reported:
 - 1. After school program going well; school-age childcare
 - 2. Learning together changing lives; School 45
 - 3. Grant funded for 146 students (school 45 has over 400 students attending; therefore, greater need)
 - 4. 140 students currently enrolled
 - 5. Partnered with multiple programs and community organizations (ex. First Hand Learning, Soccer for Success, Young Audiences, etc.)
 - 6. Trying to offer the above programs and more after-school
 - 7. ELA support also incorporated; using After the Bell for extended learning and summer learning; targets children who achieved a 1 or 2 on common core ELA testing
 - 8. Teachers appear invested in learning component
 - 9. 5:1 student-teacher ratio
 - 10. Post-tests will be given and reading scores on common core exams will be reviewed.
 - 11. 5 year grant; would like to ask for more funding to be able to see more children
 - 12. 20 tutors; need more; hoping to recruit more tutors so that 20 tutors can be available each day
 - 13. Excellent opportunity for students to gain experience; \$12/hour; try to get tutors to work in the classroom setting to learn the art of teaching in an informal setting
 - 14. Trying to provide tutors more opportunities for development
 - 15. Service learning students have come in for 5-6 weeks with a culminating experience of teaching a lesson in the classroom; instructors can contact Dr. Watts to arrange such an experience
 - 16. Social emotional coordinator – onsite all day
 - 17. Advisory Council – Dr. Watts would like to focus on this again; there will be a meeting in January to reconvene
- VIII. TEUPAC Co-Director (Sue McMillen / Pixita del Prado Hill)
 - A. PDS dates – please see orange card for date reminders
- IX. Old Business
 - A. TEC By-Law revisions electronic vote results
 - i. 31-3 for passing by-laws; the by-laws revision passed.
- X. New Business - none
- XI. Adjournment (1:30) – Motioned, seconded

Respectfully Submitted,

Theresa M. Cinotti, M.A., CCC-SLP

2017-2018 TEC Meeting Dates; 1:00-2:30 in GC 418

Fall 2017

September 8, 2017- first mtg.
October 13, 2017
November 10, 2017
*December 8, 2017 @ **noon**

Spring 2018

February 9, 2018
March 9, 2018
April 13, 2018
*May 11, 2018 @ **noon**
